

**AGENDA
COUNCIL MEETING
MONDAY, OCTOBER 27, 2025**

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL: ____Susan Barto ____Jenny Benner ____Becky Ricketts ____Mardy
Sidebottom ____Vicki Stanley ____Amy Stuber ____Jim Yates ____City Attorney,
John Singler

4. APPROVAL OF MINUTES: August 25, 2025 Council Meeting
 September 22, 2025 Council Meeting
 October 20, 2025 Caucus Meeting

5. TREASURERS REPORT

6. POLICE REPORT

7. ETHICS COMMITTEE REPORT

8. UNFINISHED/OLD BUSINESS:

- a. Outstanding expenses from Police Headquarters

9. NEW BUSINESS:

- a. MUNICIPAL ORDER #10-27-25 – Grant from Bowen Elementary (\$9,670)
- b. MUNICIPAL ORDER #10-27-025A – Declaring Police Vehicles as Surplus

10. ANNOUNCEMENTS: Caucus Meeting – November 17, 2025- 6:00pm
 Council Meeting – November 24, 2025- 6:00pm

11. OTHER BUSINESS

12. OPEN FLOOR

13. ADJOURNMENT

**CITY OF LYNDON
COUNCIL MEETING MINUTES
MONDAY, OCTOBER 27, 2025**

Mayor Brent Hagan called the Council Meeting to order at 6:00 p.m. The Pledge of Allegiance was recited. Council members present: Jenny Benner, Susan Barto, Becky Ricketts, Mardy Sidebottom, Vicki Stanley, Amy Stuber, Jim Yates and City Attorney, John Singler. Many guests were also present.

Councilmember Becky Ricketts made a motion, seconded by Mardy Sidebottom to approve the August 25, 2025 Council Meeting minutes. Motion carried unanimously. Councilmember Amy Stuber made two changed to the September 22, 2025 Council Meeting minutes that were presented. A motion was made by Vicki Stanley, seconded by Becky Ricketts to approve those minutes with the changes. Motion carried unanimously. A motion was made by Vicki Stanley, seconded by Susan Barto to approve the October 20, 2025 Caucus Meeting minutes. A motion was made by Vicki Stanley, seconded by Susan Barto, to approve the minutes from the September 15, 2025 Caucus Meeting. Motion carried unanimously.

The City Treasurer, Sonya Kaiser, read the Treasurer's Report for October 1, 2025 with ending balance of \$3,616,907.28. Councilmember Ricketts asked Ms. Kaiser if city is reimbursing as much for occupational tax as was initially and Ms. Kaiser replied the payments have decreased. Treasurer's Report will be filed for audit.

Mayor Hagan shifted to a later item on the agenda, noting that there had been a request to review the updated financials for the Lyndon Police Headquarters project. Since Ms. Kaiser was already at the podium, Mayor invited council members to ask any questions they might have. Councilmembers requested clarification on the expenses listed in the general ledger provided by Ms. Kaiser. She addressed their questions to the best of her ability, noting that a final report was not yet available due to outstanding expenses that are still being accrued. Discussion held. A question was brought up regarding accrued auditing and City Attorney John Singler provided clarification on the two primary accounting methods: cash basis and accrual basis. He explained that accrual accounting tracks expenses according to the specific project and allocates costs accordingly. For municipalities, he noted, a modified accrual method is typically used at the beginning and end of the fiscal year, allowing certain expenses to be recognized within that fiscal period and adjusted as needed. More discussion was held regarding auditors and line items on general ledger.

Police Chief, Rob Schroeder announced at a recent Drug Take Back event, an estimated 76lbs. of drugs were collected. Mr. Shaak, Lyndon resident, later clarified that, after speaking with the Chief, not all of the items collected were illegal drugs. The Chief summarized the September police report and spoke about a recent threat at The Grove apartment building.

Mr. Shaak, reporting as member of Ethics Commission, spoke about Ethics training and requirements to update the Ethics Ordinance. He reported that a hearing has been held and the minutes from the previous meeting are now available on the City's website as well as the dates of the next 3 meetings.

Municipal Order #10-27-25 – Grant of \$9,670 from Bowen Elementary for wall and laminate wraps for their library was introduced. Mayor Hagan mentioned they received a grant from Lyndon

last year. Ms. Ricketts expressed concern that the charitable line item may not have sufficient funds to cover the proposed amount. She suggested considering other causes that submit grants, noting that Bowen had received funding last year. Mayor Hagan confirmed that \$8,500 remains in this year's grant budget. Ms. Stuber agreed and proposed inviting a representative to attend a future meeting to help identify specific areas where the requested amount could be reduced. A motion was made by Becky Ricketts, seconded by Amy Stuber to table the Municipal Order #10-27-25. Motion carried unanimously.

Municipal Order #10-27-25A- Declaring Police Vehicles as Surplus- Mayor stated this is the fifth vehicle in addition to others that were surplus in July. Discussion held. Motion was made by Vicki Stanley, seconded by Mardy Sidebottom to approve Municipal Order 10-27-25A. Motion carried unanimously.

ANNOUNCEMENTS: Mayor announced the next Caucus Meeting will be November 17, 2025 at 6:00pm. The hearing for zoning change proposal #25-ZONE-0038 was also scheduled for this date. Attorney John Singler informed the council that Cliff Ashburner, representing the applicant, had requested a date change due to a scheduling conflict. After discussing other options and Ms. Ricketts noting the 90-day timeframe, the council agreed to proceed with the originally scheduled date. The next Council Meeting is November 24, 2025, both at 6:00pm. Councilmember Jim Yates inquired about the need to relocate the hearing. Attorney John Singler stated, after consulting with opposing Attorney Steve Porter, it can proceed at City Hall without issue.

OPEN FLOOR: Ms. Ricketts pointed out Metro Councilmember, District 7, Dr. Paula McCraney was in attendance. She expressed her appreciation for the city and council.

Aundrea Selter, a resident of Lyndon, reiterated her concerns regarding previous discussions—specifically police pay reductions and the provision of services to neighboring small cities. She emphasized the need for data-driven analysis to help resolve considerations about whether to continue serving these municipalities. She also made a comment about the zoning case.

Lyndon resident Ric Gellespie asked about contingency plans for overcrowding at the upcoming zoning hearing. City Attorney John Singler explained the council could either reschedule in a larger venue or limit attendance to speakers. Mr. Gellespie also asked about extending the 90-day action deadline, but Singler clarified that the time limit is statutory and the Planning Commission's recommendation would stand if no action is taken.

ADJOURNMENT: There being no further business, a motion from Becky Ricketts, seconded by Jenny Benner was made to adjourn meeting at 6:34 p.m.


Brent Hagan, Mayor

ATTEST:


Stacey Woodward, City Clerk