

**CITY OF LYNDON  
CAUCUS MEETING MINUTES  
MONDAY, MARCH 17, 2025**

Mayor Brent Hagan called the Meeting to order at 6:00 p.m. Those present: Susan Barto, Jenny Benner, Becky Ricketts, Mardy Sidebottom, Vicki Stanley, Amy Stuber, Jim Yates and City Attorney, John Singler. Few guests were also present.

Mayor Hagan began with review of the Police Headquarters furniture bid comparison arranged by LMH Architecture. MBI and ID&A were the two companies who submitted bids last month. MBI came in as lowest bid with \$80,947.19 for both base bid (main floor \$41,827.20) and alternative 1 (community room in basement \$39,119.99). There was discussion regarding what was included in base bid and possibilities of later purchases for basement. Mayor confirmed funds would come out of capital projects in budget. More discussion will be held at Council Meeting.

Mayor Hagan also announced bids for Lyndon Lane Streetscape project which were due today and only one company, Hall Contracting, submitted a bid. City Attorney, John Singler, opened the bid and total was \$234,400. The Mayor read the specifications. Discussion was held and action will be on agenda for next week. Mayor will reach out to Hall and determine start date.

Mayor informed council the City of Lyndon will have it's 60<sup>th</sup> Anniversary this year as a city, incorporated in 1965. Mayor mentioned possible celebration event. Becky Ricketts suggested to commemorate anniversary with the summer festival to save on cost. Discussion was held.

Council member Vicki Stanley, updated details on Ad Hoc Committee. She stated she is waiting on one person to confirm and dates will be discussed. Mr. Singler explained there needs to be communication with office and 24 hours to post on door and on website.

Council member Jenny Benner asked for update on the state of the audit. Mayor Hagan explained he has spoken the auditor, Mr. Paulmann who has sent back corrections that were requested. Mayor spoke to Myron Fisher from Baldwin CPAs who informed him they are not interested in conducting any review while the city is still under contract with current auditor plus, if audit is similar to current one, he fears a negative impact on reviews. Other factors and timelines would not be in City's favor to explore another audit. Mayor Hagan also found it is not required for council to approve an audit, they must only review it. Mr. Singler also added he has called the DLG to advise City on next steps. Ms. Benner asked Mayor if he finds audit to be acceptable. He said with no material issues and only grammatical and organization disputes, it is comparable with past audits that were approved and will wait for advice from DLG. More discussion held. Council member, Amy Stuber, pointed out an issue with a \$1M line item discrepancy in public safety. Mayor stated that Mr. Paulmann is reviewing this inquiry. Ms. Stuber asked what will happen if DLG finds an issue and Mr. Singler stated the city will be asked to correct the matter. Ms. Stuber also mentioned in the 22-23 audit, there was a difference of \$69,000 on audit from actual financial statements. Mr. Singler requested more detail from Ms. Stuber and said he would need more time to review.

Ms. Benner proposed a budget amendment to increase professional fees in order to hire a CPA to assist with audit and budget season. Mayor said he agreed and once they get quotes and choose a CPA, the budget can be amended. Mr. Singler also commented that a CPA would be beneficial to the city in many areas. Mayor Hagan stated he will also propose a professional fee increase to hire full-time employee to handle occupational taxes and business licenses. Discussion was held.


Mr. Singler returned to Ms. Stuber on the 22-23 audit discrepancy making sure he understood what her CPA was stating. Mr. Singler explained it is common for there to be some differences from audit figures and quarterly statements because the auditor has made his adjustments. Ms. Stuber asked if the end of the year financials should match the audit. Mr. Singler informed her that normally, the auditor would suggest what needs to be corrected and that could be a requirement once audit is completed but the quarterly statements on the website is what the Treasurer submitted. It was brought up the audits have been taken off the website in the transition of the website platforms. Mayor said he will make sure those are put back on.

Council member Becky Ricketts asked for update on audio update. Mayor stated he has an appointment on Friday with another individual and should have info on Monday. There was discussion around the audio and video option. Ms. Stuber was under the impression quotes were also for video but Mayor was told by several council members they were only interested in audio. Ms. Ricketts reminded council of an email she sent of a video option if they want to review. Mr. Singler gave Douglass Hills council video as an example and asked them to look at their setup online.


Mayor Hagan opened up floor to the public. No one chose to speak on any topics.

Ms. Stuber asked the Mayor to type up a clearer specification of what is included in the furniture bids. He directed her the quotation specification given to her last Council meeting. Discussion held. Mayor ultimately said he will omit two of the lounge chairs to make the bid come under \$40,000 so that council doesn't need to approve bid.

Meeting adjourned at 7:05 pm

  
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Brent Hagan, Mayor

ATTEST:

  
\_\_\_\_\_  
Stacey Woodward, City Clerk

FURNITURE SCHEDULE - ALTERNATE 1			
NO.	DESCRIPTION	QTY	UNIT
1	2" x 4" x 8" STUD	100	EA
2	2" x 6" x 8" STUD	50	EA
3	2" x 8" x 8" STUD	25	EA
4	2" x 10" x 8" STUD	10	EA
5	2" x 12" x 8" STUD	5	EA
6	2" x 14" x 8" STUD	2	EA
7	2" x 16" x 8" STUD	1	EA
8	2" x 18" x 8" STUD	1	EA
9	2" x 20" x 8" STUD	1	EA
10	2" x 22" x 8" STUD	1	EA
11	2" x 24" x 8" STUD	1	EA
12	2" x 26" x 8" STUD	1	EA
13	2" x 28" x 8" STUD	1	EA
14	2" x 30" x 8" STUD	1	EA
15	2" x 32" x 8" STUD	1	EA
16	2" x 34" x 8" STUD	1	EA
17	2" x 36" x 8" STUD	1	EA
18	2" x 38" x 8" STUD	1	EA
19	2" x 40" x 8" STUD	1	EA
20	2" x 42" x 8" STUD	1	EA
21	2" x 44" x 8" STUD	1	EA
22	2" x 46" x 8" STUD	1	EA
23	2" x 48" x 8" STUD	1	EA
24	2" x 50" x 8" STUD	1	EA
25	2" x 52" x 8" STUD	1	EA
26	2" x 54" x 8" STUD	1	EA
27	2" x 56" x 8" STUD	1	EA
28	2" x 58" x 8" STUD	1	EA
29	2" x 60" x 8" STUD	1	EA
30	2" x 62" x 8" STUD	1	EA
31	2" x 64" x 8" STUD	1	EA
32	2" x 66" x 8" STUD	1	EA
33	2" x 68" x 8" STUD	1	EA
34	2" x 70" x 8" STUD	1	EA
35	2" x 72" x 8" STUD	1	EA
36	2" x 74" x 8" STUD	1	EA
37	2" x 76" x 8" STUD	1	EA
38	2" x 78" x 8" STUD	1	EA
39	2" x 80" x 8" STUD	1	EA
40	2" x 82" x 8" STUD	1	EA
41	2" x 84" x 8" STUD	1	EA
42	2" x 86" x 8" STUD	1	EA
43	2" x 88" x 8" STUD	1	EA
44	2" x 90" x 8" STUD	1	EA
45	2" x 92" x 8" STUD	1	EA
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47	2" x 96" x 8" STUD	1	EA
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49	2" x 100" x 8" STUD	1	EA
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53	2" x 108" x 8" STUD	1	EA
54	2" x 110" x 8" STUD	1	EA
55	2" x 112" x 8" STUD	1	EA
56	2" x 114" x 8" STUD	1	EA
57	2" x 116" x 8" STUD	1	EA
58	2" x 118" x 8" STUD	1	EA
59	2" x 120" x 8" STUD	1	EA
60	2" x 122" x 8" STUD	1	EA
61	2" x 124" x 8" STUD	1	EA
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69	2" x 140" x 8" STUD	1	EA
70	2" x 142" x 8" STUD	1	EA
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78	2" x 158" x 8" STUD	1	EA
79	2" x 160" x 8" STUD	1	EA
80	2" x 162" x 8" STUD	1	EA
81	2" x 164" x 8" STUD	1	EA
82	2" x 166" x 8" STUD	1	EA
83	2" x 168" x 8" STUD	1	EA
84	2" x 170" x 8" STUD	1	EA
85	2" x 172" x 8" STUD	1	EA
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275	2" x 552" x 8" STUD	1	EA
276	2" x 554" x 8" STUD	1	EA
277	2" x 556" x 8" STUD	1	EA
278	2" x 558" x 8" STUD	1	EA
279	2" x 560" x 8" STUD	1	EA
280	2" x 562" x 8" STUD	1	EA
281	2" x 564" x 8" STUD	1	EA
282	2" x 566" x 8" STUD	1	EA
283			

**CITY OF LYNDON - POLICE HEADQUARTERS**

Lyndon, KY

**FURNITURE QUOTATION SPECIFICATION**

February 6, 2025

ag	Qty.	Description	Basis of Design
H-1	19 (10)	Chair, Task	VIA, Genie Flex Product # 442-B-67C-SS-39A6-18BB-16SCG-FG-9FA-GR B Finish: Standard black frame finish Control: Quick adjust advanced synchro control mechanism Seat: Ergonomic Enhancement Seat depth adjustment Arm Feature: roll back adjustable arms Armrest: Preferred fixed black armrest Base: Black nylon low-profile 5-star swivel base Casters: Grey-black all floor casters Back Finish: Grey TPU Seat Uph: Spradling, Whisper, Black <b>NO SUBSTITUTIONS ALLOWED FOR CH-1</b>
H-2	6 X	Chair, Guest	JSI, Statische, Armless Guest Chair Product # 20SGXA1 C NMB-MBK-G10 Finish: Matte black frame finish Seat: No Moisture Barrier Glide: Non Adjustable Glide Single Uph: GRD C, Momentum, Tribeca CV, Griffin
H-3	66 50 for Basement	Chair, Nesting	Sitonit, Movi, Nester, Armless Product # 1061 FT4 AR0 SC27 CS6 UB UMU FC2 AC Finish: Fog Frame, Silver Base Casters: Hard Floor and Carpet Casters Seat Uph: GRD 3, CF Stinson, Alamo, Navy Back Uph: GRD 4, Momentum, Tribeca CV, Mariner

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 FURNITURE QUOTATION SPECIFICATION  
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Tag	Qty.	Description	Basis of Design
CH-4	3	Chair, Counter Stool	JSI, Millie, Mid-Back Counter Height Stool Product # M1854E-M-FLO-Stinson-Alamo-Navy Wood Finish: Maple, Florence Walnut Single Uph: Grade C, Stinson, Alamo, Navy
CH-5	2 X	Chair, Guest, Swivel	Sitonit, Gobi, Midback Lounge Product # GBI BH4 VG3 CH5 BMM BF04 GL1 P3 Base Finish: Charcoal Single Uph: Grade 3, Stinson, Alamo, Navy
CH-6	6 (4)	Chair, Guest, Wood	JSI, Millie, Guest Chair Product # M1853D-M-FLO-Momentum-Tribeca CV-Griffin Wood Finish: Maple, Florence Walnut Single Uph: GRD C, Momentum, Tribeca CV, Griffin
CH-7	4 X	Chair, Interview	G2 Automated Technologies LLC, KryptoMax Stainless Steel Interview Chair Product # KM-IC (estimate reference number 25285)
CH-8	8 X	Chair, Multipurpose	Sitonit, Inflex, Armless Four-leg Product # 971 A0 SC5 G12 FC2 AC Finish: Silver Frame Seat: Navy Glide: Floor Saver Glide
D-1L	4 (2)	Desk, Lefthand L	OFGO Studio, Modern, Right Pedestal Desk w/ Left Pedestal Product # MO6630-R-BBF MO4824-LR-BBF Finish: Linea Truffle
D-1R	3 (2)	Desk, Righthand L	OFGO Studio, Modern, Left Pedestal Desk w/ Right Pedestal Product # MO6630-L-BBF MO4824-RR-BBF Finish: Linea Truffle
D-2L	3 (2)	Desk, Lefthand L	OFGO Studio, Modern, Right Pedestal Desk w/ Left Pedestal Product # MO6630-R-BBF MO3624-LR-OP Finish: Linea Truffle
D-2R	4 (2)	Desk, Righthand L	OFGO Studio, Modern, Left Pedestal Desk w/ Right Pedestal Product # MO6630-L-BBF MO3624-RR-OP Finish: Linea Truffle

CITY OF LYNDON - POLICE HEADQUARTERS  
FURNITURE QUOTATION SPECIFICATION

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Tag	Qty.	Description	Basis of Design
D-3	1	Desk, Bow Front Shell	OFGO Studio, Modern, Double Pedestal Desk Bow Front Product # MO7236-BW-D-BBF-FF-P1 Finish: Linea Truffle Pulls: P1 pulls to match pulls at D-4
D-4	1	Desk, Credenza	OFGO Studio, Modern, Lateral File Storage Credenza Product # MO7220-CD-LF-SC-P1 Finish: Linea Truffle
D-1	2	File, Lateral	Hon, Brigade 700, Lateral File 42"W Product # H794 - L - S Paint Color: Charcoal
D-2	4	File, Lateral	Hon, Brigade 700, Lateral File 36"W Product # H784 - L - S Paint Color: Charcoal
	1 X	Lounge, Three Seat	Sitonit, Composium Sharp Club Product # CP AS1 SN3 BS1 SV2 SX2 ACP1 LS13 FCW4 VG4 P1 Back: Square Valance: Integrated Clean Out Arm Cap: Wood Feet: Wood Tapered Square with Side Rails Wood Finish: Espresso Single Uph: GRD 4, Momentum, Tribeca CV, Griffin
	2 6 (2)	Lounge, Single Seat	Sitonit, Composium Sharp Club Product # CP AS1 SN1 BS1 SV2 SX2 ACP1 LS13 FCW4 VG4 P1 Back: Square Valance: Integrated Clean Out Arm Cap: Wood Feet: Wood Tapered Square with Side Rails Wood Finish: Espresso Single Uph: GRD 4, Momentum, Tribeca CV, Griffin

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FURNITURE QUOTATION SPECIFICATION  
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Tag	Qty.	Description	Basis of Design
-3 X	4	Lounge, Single Seat	JSI, Poet Cube, Single Seat Product # PLCF21 - Momentum Tribeca CV Griffin NP WF MAF FLO Single Uph: GRD C, Momentum, Tribeca CV, Griffin Foot Finish: Maple Wood Foot Florence Walnut
T-1	33	Table, Training  25 for basement	Versteel, Performance Training Tables, Nesting Product # PTT1 1860REST HM WW160-SD-LP2S-CPRC-PEBB-CAS57 Top Finish: Pralines and Cream Edge Finish: Pralines and Cream PVC Edge Leg Finish: Pebble Base: Casters (4), Dual Wheel Black Soft Wheel
T-2 X	1	Table, Interview	G2 Automated Technologies LLC, KryptoMax KryptoMax® Stainless Steel Bolt To Floor Interview Table Product # KM-TBL-INT-304830 (estimate reference number 25285) 30"d x 48"w x 30"h Options: integrated hand cuff rings and welded feet flanges
T-3	1	Table, Meeting	OFGO Studio, Modern, Round Shaped Top with X Base Product # MO36-RD-XB Finish: Linea Truffle
T-4	7 (2)	Table, Occasional	JSI, Prost, 21"h Cylinder Column Table with 3" Plinth Product # PST24-21RDB FLN Finish: Flint Laminate
T-5	2	Lectern	OFGO Studio, Modern, Round Shaped Top with X Base Product # MO362442-SC-OP-MB-P1 Finish: Linea Truffle